



**SAINT BONAVENTURE**  
CATHOLIC COMMUNITY  
*LOVE GOD - LOVE OTHERS - MAKE DISCIPLES*



# Ministry Guide

*Strengthening Our Community  
Through Caring for Each Other*

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*"Therefore encourage  
one another and build each other up,  
as Indeed you do." (1 Thes. 5:11)*



## Community Leadership

Trustees provide financial, administrative, and pastoral advice to the pastor while representing the broad interest of our entire parish community. Two trustees along with the Archbishop, Vicar General, and pastor, make up the parish corporate Board of Directors. The pastor recommends trustees, and the Archbishop appoints them for three-year terms. *Trustees must complete and maintain E3 credentials for Safe Environment requirements.*

Parish Pastoral Council (PPC) is an advisory body of parishioners established to consult with the pastor and recommend the direction of the parish with our mission to *Love God - Love Others - Make Disciples* in mind. PPC has nine members serving staggered three-year terms. Members are selected annually and appointed by the pastor. *PPC members must complete and maintain E3 credentials for Safe Environment requirements.*

When: 4th Tuesday of each month, 7 p.m.

Where: Office Conference Room

Finance Council: Parishioners with strong financial knowledge and background serve as a financial advisory board to the pastor. Finance Council meets bi-monthly to plan and oversee the budget, advise on revenue and expenditures, and monitor financial and security controls. *Finance Council members must complete and maintain E3 credentials for Safe Environment requirements.*

Buildings & Grounds Committee members help plan and coordinate capital improvements, oversee maintenance of our parish facilities and grounds. Members of the committee and volunteers work to keep up our beautiful grounds and complete special projects throughout the year.

Liturgy Committee: Leaders of each liturgical ministry work together as a team to provide the parish with meaningful, well-planned liturgies. If you would like to join us and represent a ministry - Music, Sacristan, Lector, EMHC, Altar Server, Usher, Greeter, Hospitality, or Liturgical Environment, please contact the Parish Office.

Saint Bonaventure Scholarship Committee: The Saint Bonaventure Scholarship honors high school seniors for their academic excellence and their contributions to our parish and the community. Each year two scholarships are awarded.

When: Application Period in May, Scholarships Awarded in June



## Community Life

Alive! extends social outreach through events open to everyone to expand the joy of our community. This group plans, promotes, and puts on 1-2 events per month, October – April.

This year's events include: Spaghetti Dinner, Valentine's Dinner and Dance, Ham Bingo, Pancake Breakfast and Easter Egg Hunt, Trunk or Treat, Military Appreciation Dinner, Turkey Bingo, and Breakfast with Santa.

When: Wednesdays as needed for each event

Where: Room 6 in the Activities Building

Card Club: The game is 500, and it's a great chance to relax and socialize. New players are welcome – bring your friends!

When: Wednesdays, 12:30 - 3 p.m.

Where: Room 1 in the Activities Building

## Community Life (cont.)

Craft Group *"Hands for crafting. Hearts for God."*

A fun way to socialize and use your skills or learn new ones as we gather to make items for our craft sales. This year's sales include: Spring Craft Boutique, Fall Festival Craft Tent, and Christmas Craft Boutique.

When: Tuesdays, 9:30 – 11:30 a.m. (January - November)

Where: Room 1 in the Activities Building

Vanguard Men's Ministry: Vanguard's mission is to encourage, equip, and energize young men of Saint Bonaventure and the surrounding area as brothers in Christ by cultivating discipleship, servant leadership, and obedience through a personal relationship with our Lord Jesus Christ. Young men in their 20s and 30s are welcome!

When: 1st, 3rd, and 5th Fridays of the month, 7 - 8:30 p.m.

Where: Youth Room

Women in the New Evangelization (WINE): A creative and inspired ministry to encourage, support, and nurture women in the Catholic faith by equipping and mobilizing women as intentional disciples of Christ. We seek to grow in grace together through retreats, prayer, study, faith, and friendship.

When: 3rd Thursday of each month, 6:30 - 8 p.m.

Where: Youth Room



### Faith Formation

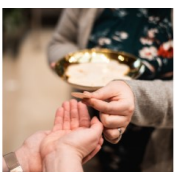
Faith Formation Volunteers are instrumental in sharing the faith and helping to build the most important relationship in life. *Faith Formation Volunteers must complete and maintain E3 credentials for Safe Environment requirements.* Faith Formation Office – [faithformation@saintbonaventure.org](mailto:faithformation@saintbonaventure.org).

Parish Library is available to our parish and community and has more than 2,000 books for all ages. The library provides material which increases our knowledge of the faith and deepens our relationship with Jesus Christ.

When: You are welcome in the library at any time

Where: 2nd floor of the church on the South Side

Small Groups will start during Lent 2024 as part of Archdiocesan Synod Implementation efforts and based on the International Parish Evangelizing Cells System (PECS) method.



### Liturgy

Altar Servers assist the priest at Mass. Altar Servers have received First Communion and can be male or female. This opportunity requires training and reverence for what happens during the liturgy.

When: One to two weekend Masses per month

Extraordinary Ministers of Holy Communion (EMHC) assist in administering the Sacrament of Holy Communion, the Sacred Body and Blood of our Lord Jesus Christ, at Mass. EMHCs have received the sacrament of Confirmation, are in good standing with the Church, and can be male or female. This opportunity requires training, a reverence for the Eucharist, and a desire to serve the people of God.

When: Weekend and Daily Mass

## Liturgy (cont.)

Greeters offer a welcoming smile and words of greeting to all who enter our doors. Welcome people, distribute bulletins, and offer assistance as needed. This opportunity requires training and a friendly and helpful disposition.

When: Weekend Mass

Lectors proclaim the Word of God in the Liturgy. Lectors are men and women who have received the Sacrament of Confirmation. This opportunity requires training in projecting one's voice and sharing your faith through proclaiming the Scripture clearly and distinctly.

When: Weekend and Daily Mass

Livestream Team: Experience Mass in a whole new way while extending Mass beyond our pews. Run camera capturing software to stream Mass online. Requires some basic computer training from a friendly and helpful group.

When: One 4:30 p.m. Saturday Mass per Month

Music Volunteers provide musical leadership at Mass. Singers and instrumentalists of all levels are welcome to join our ensembles.

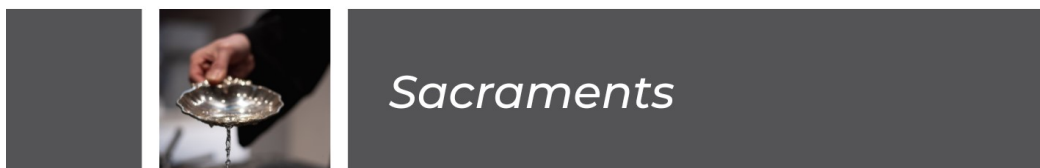
When: Weekend Mass and special liturgies

Rehearsals: Tuesdays, 7 - 8:30 p.m.

Sacristans prepare the church for Mass, funerals, and special liturgies. Sacristans are men, women, and couples who have received the Sacrament of Confirmation and EMHC training. *Sacristans must complete and maintain E3 credentials for Safe Environment requirements.*

When: One to two Weekend Masses per month or Daily Masses

Ushers assist before, during, and after worship. Assist with the collection, distribute the bulletin, and assist parishioners as needed. For men and women of all ages. This opportunity requires training and a friendly and helpful disposition.



Baptism Class: Parents are required and Godparents are encouraged to attend a baptism class before the baptism of a child. Volunteers host and facilitate our baptism class.

Order of Christian Initiation for Adults (OCIA) is the process of welcoming non-baptized adults or adults baptized in another faith tradition into our Catholic family. It is a time of inquiry, learning, prayer, and community. Lifetime Catholics are welcome to join and revisit some of the most essential parts of the faith and renew their understanding. We welcome volunteers open to sharing their faith and experiences to be a sponsor.

Marriage Mentors are married couples who walk with engaged couples as they prepare to enter the vocation of marriage through Fully Engaged, a Catholic premarital inventory program designed to help engaged couples build a foundation. Initial training is provided by the archdiocese. Three to four, two-hour meetings with engaged couples.

Marriage Mentor Couple Coordinators meet with engaged couples (in person or online) to facilitate the premarital inventory through Fully Engaged and give the results to the Marriage Mentors who will discuss them with the engaged couple.

Wedding Coordinators meet with engaged couples to plan and coordinate the details of their wedding at Saint Bonaventure. Activities include selecting scriptures and prayers, coordinating rehearsal, planning order of processions, set-up and take-down on the day of the wedding, and working with the wedding party, families, and all involved.



## Adoration

Adoration: Our Lady of the Angels Adoration Chapel is open 24 hours a day, 7 days a week, except when Mass is being celebrated. All are welcome at any time; it is our hope for each of us to have our own special designated quiet time in the chapel for prayer, reflection, spiritual reading, or to thank Jesus for our many blessings. Prayerfully consider signing up for an hour each week or as a substitute.

When: You are welcome to be in the chapel any time.

Where: Chapel is in the NE corner of the church, enter Door 5.



## Church Environment

Liturgical Environment: Help prepare the church for each liturgical season; involves work with decorative elements, fabrics, plants, and floral arrangements. Creative individuals of all ages and skills are welcome.

When: Project dates and times vary

Martha's Helpers: A team of workers, both men and women, gather in the church to clean and help with maintenance.

When: 4th Monday of the month at 9 a.m.

Pew Rack Volunteers: Four teams restock the pew racks with welcome cards, pew art, and special collection envelopes on a rotating basis.

When: One week a month



## Hospitality

Bus Ministry provides a ride to and from church for Mass free of charge. Bus Drivers do not need a special license, and volunteers ride along to help secure passengers. *Volunteers must complete and maintain E3 credentials for Safe Environment requirements.*

When: Sundays for 10 a.m. Mass. At 9 a.m. one team brings people to Mass. After Mass, one team takes people home.

Hospitality Ministry: In the spirit of fostering community, we serve cookies, donuts, coffee, and lemonade after weekend Mass.

When: Weekend Mass (September – May)

Where: Gathering Space

Funeral Hospitality: *"Supporting families who have lost a loved one."* Four teams rotate to serve and clean-up funeral luncheons.

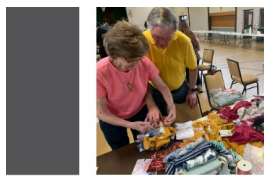
When: Times vary, usually 9 a.m. - 1:30 p.m. on a weekday

Where: Ambrose Hall

Welcome Team: Welcome those interested in our community, and help those who would like to become registered members.

When: 1st weekend of each month, Weekend Mass

Where: Gathering Space



## Justice & Charity

Giving Tree is an opportunity to help less fortunate neighbors with Christmas through gift suggestions for Hayden Grove, Martin Luther residents, and local charitable organizations.

When: November - December

Where: Gathering Space

Shoe Box Mission Project: Our community shares the love of Jesus through the shoe box mission project each year. Our community gives items such as toys, books, and games which are packed into shoe boxes and given as Christmas gifts for families living in poverty in Appalachia Kentucky.

When: September - October

Where: Gathering Space or Activities Building Entrance

Respect Life members promote the Catholic Church's teaching on the sanctity of human life from conception to natural death. Our Respect Life Ministry at Saint Bonaventure is very active with many projects, drives, and gatherings in prayer.

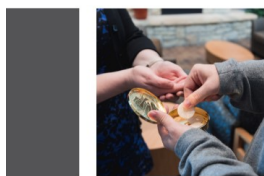
When: 3rd Sunday of the month, after 10 a.m. Mass (Sept. - May)

Where: Youth Room

Cherub Memorial Garden supports families in our community who have lost a child in early pregnancy, stillbirth, SIDS, or infancy. Members of our community who have lost a baby in early pregnancy, stillbirth, newborn death or SIDS are invited to put a solar light and plant a surrounding 12"-15" ring of annual flowers in honor of their loved one. Volunteers maintain the garden throughout the season (May - October).

When: May - October

Where: Adjacent to north parking lot, the Cherub Memorial Garden is the center section of the garden



## Pastoral Care

Grief Coalition: Churches in the Bloomington-Richfield area work together to provide free support and education for adults who are grieving the death of a loved one.

When: Thursdays, 4:30 – 6 p.m. ([brgriefcoalition.com](http://brgriefcoalition.com))

Where: Bloomington-Richfield Churches rotate hosting

Medical Equipment Lending Library provides limited medical equipment such as walkers, wheelchairs, grab bars, crutches, canes, commodes, and toilet risers, etc. to those recovering from an injury or surgery, who have experienced a fall or changes in mobility. We have a limited supply. Requests often need to be delivered and fitted for the person.

Prayer Shawl Ministry: Share your gifts of sewing, knitting, or crocheting through our ministry. Prayer shawls are given to those experiencing illness, grief/loss, new birth, and life transitions as a way of extending support from their church family.

Visitation Ministry volunteers visit and bring Communion to those in our community experiencing illness, recovering from surgery, homebound, or undergoing life transitions. *Visitation ministers must complete and maintain E3 credentials for Safe Environment requirements.*

When: Volunteer times vary

Where: Often at an individual's home or care center

## Pastoral Care (cont.)

Hayden Grove Senior Living:

*Holy Communion Service:* Saint Bonaventure provides a monthly Holy Communion Service. Volunteers proclaim the Word of God and serve Holy Communion to residents.

When: 4th Thursday of the Month, 10:15 a.m.

Where: 8715 Portland Ave S, Bloomington, MN 55420

Martin Luther Senior Living & Care:

*Thursday Mass and Holy Communion:* Saint Bonaventure provides Mass once a month and volunteers distribute Holy Communion on the other weeks. Volunteers escort residents to and from their rooms for Mass and distribute Holy Communion.

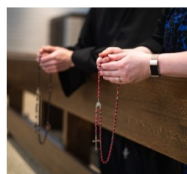
When: Thursdays, 9:45 a.m. (Mass is on the 3rd Thursday)

Where: 1401 East 100th St., Bloomington, MN 55425

*Sunday Holy Communion Service:* Saint Bonaventure also provides a Holy Communion Service twice a month. Volunteers escort residents to and from their rooms and conduct the service.

When: 1st and 3rd Sunday of each month at 9 a.m.

Where: 1401 East 100th St., Bloomington, MN 55425



### Prayer

Intercessory Prayers for Our Parish: Join us in intercessory prayer weekly to lift the needs and concerns of our community in prayer. We welcome the outpouring of the Holy Spirit for all parish needs. Everyone is welcome!

When: Wednesdays following daily Mass at 9:15 a.m.

Where: Youth Room

Marian Prayer Group: Pray the Rosary followed by the Divine Mercy Chaplet and personal intentions.

When: Wednesdays, 9:30 - 10:30 a.m.

Where: St. Francis Room

Prayer Line: Our team offers intercessory prayer for requests received through calls and emails.



### Events

St. Boni's Fall Festival is our annual outdoor community festival, bringing thousands together with fun for everyone! We begin with a Hot Broasted Chicken Dinner on Friday evening, and Saturday kicks off with a Kid's Parade and festival fun all day, concluding with a "come as you are" Mass at 7 p.m.

More than 400 volunteers from our community come together each year to make this tradition a success. Volunteers sign up in August to work two-hour shifts on Festival weekend.

Planning Committee volunteers are welcome and needed, with opportunities to train in and operate an activity.

When: 1st weekend after Labor Day

## Events (cont.)

**Feast of St. Bonaventure Picnic:** Every year we celebrate with a simple meal and fellowship in a low-key, family-friendly, open-house style gathering. This picnic is a chance for folks to enjoy our community and beautiful grounds.

When: July 15, Mass at 5:30 p.m. and Picnic at 6:30 p.m.

**Fish Dinners:** This Catholic Lenten tradition is carried on to bring our community together for food and fellowship. The Fall Festival Committee coordinates this event.

When: 2nd and 5th Fridays in Lent

**Garage Sale** raises money annually to support our parish along with charities in our community. Clean out your closets, donate what someone else could use, and help our community at the same time. Volunteers receive drop-offs; organize, price, and sell items; and help clean up and drop off donations after the sale. Drop-offs begin Sunday and the sale runs Wednesday – Saturday.

When: May

**Seniors' Christmas Luncheon:** Parish senior citizens gather to enjoy a special luncheon with food, friends, and good cheer!

When: First Saturday in December

**Volunteer Appreciation Dinner** is a celebratory dinner for those who make our parish what it is through their many hours of volunteer service.

When: Spring